



Summary of the Personal Support Worker Program

For: Adult members of the Cerebral Palsy Association (CPAM)

THE PERSONAL SUPPORT WORKER PROGRAM will be funded for the fiscal year starting Sept 1/and ending Aug. 31 - funding for this program has been made available through the fundraising efforts of our members and many community supporters.

Note: A change for this year is we are breaking the program in to sessions. Members have the choice of apply for either Fall session (Oct 1 2017 to March 31, 2018) or Spring Session (April 1- 2018 to August 25, 2018). You can only apply for one session and the hours are non-transferable from one session to another.

WHO IS ELIGIBLE?

Any adult member of CPAM who is a current member and is 18 YEARS of age in 2017 or older & diagnosed with CP and/or a movement disability. **If your membership is not current you may call the office for an application.** If membership has not been renewed due to financial reasons contact the office for other options.

WHAT IS THE AIM OF THE PROGRAM?

The aim of this program is to provide **limited financial assistance** for the use of the services of another individual – **a Personal Support Worker** - to support an adult member in ways which contribute to their physical, social, emotional, or spiritual well being.

SELECTION OF PERSONAL SUPPORT WORKERS.

This is a self or family administered program. It is **the responsibility of the Applicant/CPAM member**, whether that is the actual adult member or the adult member's family or designate, **to select or find their own Personal Support Worker and to manage the "service" given by the Worker.** The service is the event or activity that the Worker would assist or support the CPAM member to attend and enjoy. Applicants/CPAM members are encouraged to select persons with whom they are familiar, persons they have

confidence in and that they feel can meet their needs. **CPAM does NOT provide the Personal Support Workers, and does not accept responsibility for the choice of Worker by individual members, families or designates.**

HOURS AND FUNDING.

The hours and funding for this program are limited so requests will be managed on a **“first come, first served”** basis. Note that the funds will no longer be available once an individual member has reached their maximum number of hours, which will total 42 in the current fiscal year ending August 31, 2018 or once all of the **budgeted funding for this Program has been spent; whichever circumstance comes first.**

The Worker will be paid **\$11.00 per hour**. You can have a worker for a 24 hour period **however**, in that 24 hour period the worker will be paid a total \$245.00 – **not the hourly rate.**

There are two ways Support Workers can be paid:

1. Upon the submission of a **Summary of Hours Worked Sheet** issued from CPAM, the Association will send a cheque to the Support Worker.
2. The Applicant/Member can pay the Worker directly, obtain a receipt/proof of payment and then submit the **Summary of Hours Worked Sheet with the proof of payment** to CPAM to be reimbursed.

HOW DO YOU APPLY?

Call the office for the application.

The applications are sent out mid to late August. The Program acceptance letters will be sent after the Sept. Board meeting when the budget set and approved.